

Rigging & Banner Order Form

Due Date: 14th May 2021

Please send completed forms to
orderforms@harrythehirer.com.au

Contact Details

Company Name:

Address:

State: Postcode:

Contact Name:

Phone: Mobile:

Email:

Stand Details:

Exhibition/Conference:

Start Date: Finish Date:

Venue:

Stand No:

Stand Sign Name:

Special Instructions:

Quotation Details:

STEP 1: Choose the item(s) required for quoting (Please tick ✓):

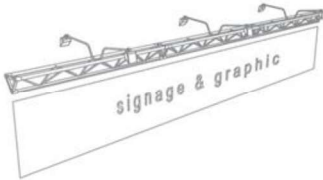
Truss & high powered LED flood lights



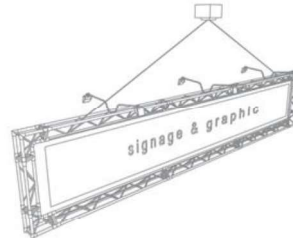
Truss & fabric ceiling with high powered LED flood lights



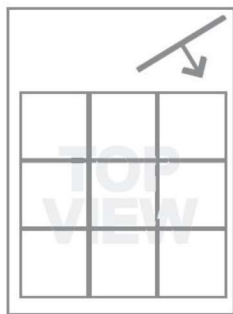
Banner, truss & banner flood lights



Rotating banner, truss & banner flood lights



STEP 2: Please illustrate in the diagrams below the position of the banner & direction the signage is to face.



FRONT OF STAND

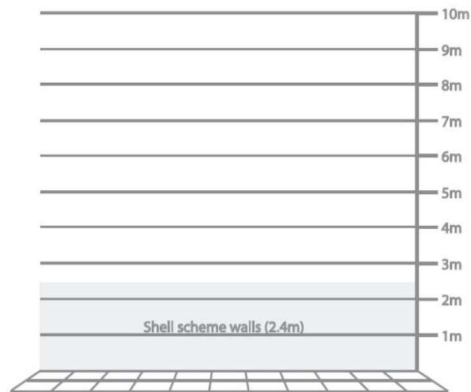
BANNER DIMENSIONS

Length:m

Width:m

Weight:kg

BANNER HEIGHT (Above ground level)



FRONT OF STAND

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Quotation Details:

STEP 3: Enter a detailed description of the item.

Description of Text or Images on Banner	Colour	Width (m)	Height (m)	Rods/Frame Included		Qty
1.				<input type="radio"/> Yes	<input type="radio"/> No	
2.				<input type="radio"/> Yes	<input type="radio"/> No	
3.				<input type="radio"/> Yes	<input type="radio"/> No	
4.				<input type="radio"/> Yes	<input type="radio"/> No	
5.				<input type="radio"/> Yes	<input type="radio"/> No	
6.				<input type="radio"/> Yes	<input type="radio"/> No	

STEP 4: Enter details of banner delivery.

Banner Delivery to: <input type="radio"/> HTH Melbourne <input type="radio"/> HTH Sydney <input type="radio"/> Venue	
Name of Freight Company Booked:	
Date of Delivery:	Booking/Consignment Number (if applicable):

STEP 5: Enter details of banner collection.

Banner Delivery to: <input type="radio"/> HTH Melbourne <input type="radio"/> HTH Sydney <input type="radio"/> Venue	
Name of Freight Company Booked:	
Time & Date of Collection:	Booking/Consignment Number (if applicable):
Has the freight company been confirmed:	<input type="radio"/> Yes <input type="radio"/> No

Terms & Conditions

- All banners must be delivered to Harry the Hirer no later than seven working days prior to installation. Please note any banner received after this date is subject to a 20% rigging surcharge.
- Harry the Hirer accepts no responsibility or cost incurred in the delivery & return of banners supplied.
- A charge of \$55.00 will apply to every banner that is supplied without suspension rods (if required).
- Please note all banners are required to have clearly marked exhibitor stand details & contact number.
- All banners are to be collected from site during move-out.
- Banners & Trussing final locations are subject to available suspension points at time of installation.
- Harry the Hirer will endeavour to collect any remaining banners from the site, but accepts no responsibility for the loss or damage of them from this time onwards.

Head Office

81-95 Burnley Street
Richmond VIC 3121

☎ 03 9429 6666

Sydney

Unit 12/1 Hale Street
Botany NSW 2019

☎ 02 9666 8699

Online

harrythehirer.com.au
@harrythehirer

✉ orderforms@harrythehirer.com.au

ABN 78 004 959 362

